

CUSTOMIZED LEGAL ASSISTANCE RELY ON EXPERT ADVICE FOR THE MANAGEMENT OF YOUR EMPLOYEES



A SOCIAL LAW? A DIFFICULTY?

Your personalised legal support in social law is at your disposal to answer the questions you encounter in your day-to-day HR management.

A FEW EXAMPLES OF QUESTIONS:

What are the mandatory displays in my company?

I would like to hire a foreign employee: what are the procedures?
What formalities?

What are the mandatory registers and documents to make
available to the labour inspector?

I would like to hire an employee on a fixed-term contract:
under what conditions can I do so?

What are the labour law obligations related to the threshold of
my company's workforce?

WHO FOR?

- ▶ HR and HR Directors
- ▶ Payroll Administrators
- ▶ Directors

AVAILABILITY

Our experts are at your service
Monday to Friday during your
office's usual opening hours

SUBSCRIPTION PACKAGE

- ▶ 10 or 20-hour-credit at a preferential rate usable for 3, 6 or 12 months
- ▶ Get 5% discount on your package for any subscription renewal



Professionals' advice

Our support is handled by our legal experts or partner lawyers who will answer your common issues on labour law



Time and money savings

An economical and direct way to access accurate and reliable answers without scheduling an appointment

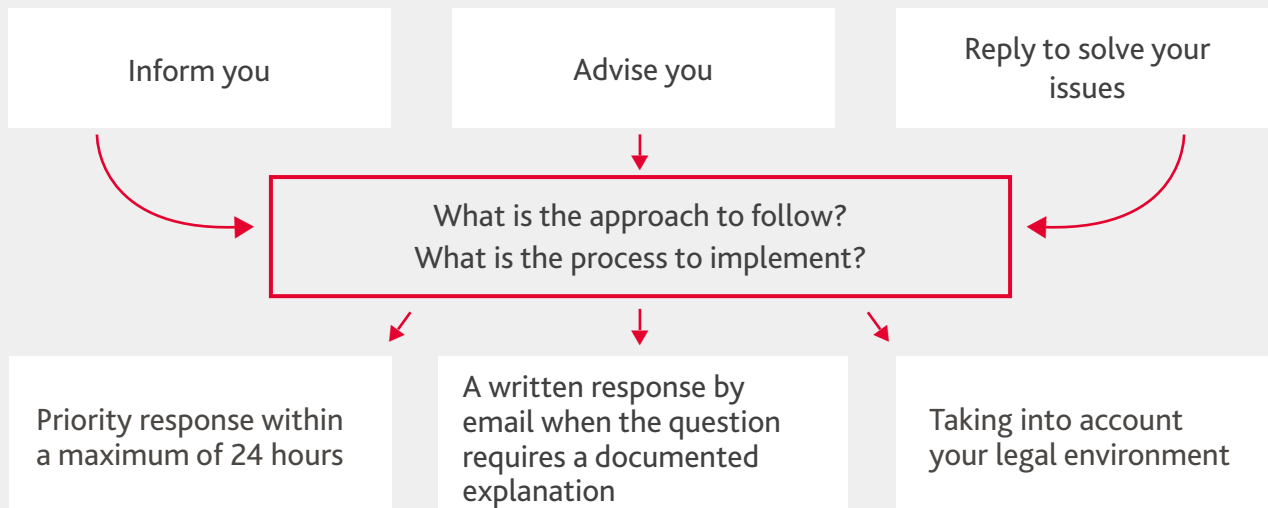


Guaranteed availability

Our experts are committed to take into account your request during the opening hours defined in your subscription. Your request will be taken into account as a priority

Provide structured and clear answers to questions asked by your employees, by employee representatives or by the authorities.

OUR COMMITMENT: TO BE BY YOUR SIDE AT ALL TIMES



WHAT TOPICS*? OUR SPECIALISTS CAN PROVIDE YOU WITH ANSWERS ON SUBJECTS SUCH AS (NON-EXHAUSTIVE LIST):

- ▶ **Hiring:** choice of the contract, classification, compensation, trial period, etc.
- ▶ **Working time:** collective and individual working schedules, overtime, packages, paid holidays, RTT...
- ▶ **Execution of the work contract:** addendum, career development, transfer, change in working conditions...
- ▶ **Disciplinary sanctions:** warning, layoffs, dismissals...
- ▶ **Termination of contract:** resignation, termination by mutual consent, dismissal, inability, inaptitude...
- ▶ **The social guarantee:** choice of the collective agreement, compulsory health care and death & disability insurances...
- ▶ **Management of staff representative:** elections, organization of meetings, preparation of consultation times...

YOU WISH TO SUBSCRIBE TO OUR OFFER OR TO LEARN MORE...

Contact your usual Social & HR Expertise contacts.

* The personalized legal assistance service deals with common legal questions. Subjects that require further study or a legal act will be subject of a specific consultation with the support of BDO's partner law firm. For more information, please contact us.